

# Illinois AMVETS Service Foundation

## AMVETS & Subsidiary Grant

### Criteria:

1. Grant funds must be spent for the purpose of Service or Rehabilitation of Veterans.
2. Follow General Spending Rules for Grant for FY 2017-2018. Rules can be found on page 3 of this application
3. Requests must be made between August 1, 2017 and May 31, 2018. No grants will be given after May 31, 2018.
4. Submit a complete grant application. Insufficient information or incomplete application will be returned.

Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

### Contact Information:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Type of Grant Request: (select one only)

- |   |  |
|---|--|
| <input type="radio"/> Post: up to \$400             | <input type="radio"/> Sons Squadron: up to \$200   |
| <input type="radio"/> Ladies Auxiliary: up to \$200 | <input type="radio"/> Because We Care Day: \$200** |
| <input type="radio"/> Riders: up to \$200           | <input type="radio"/> VAVS: \$1,500**              |

\*\* AMVETS VAVS ONLY

Starting August 1, 2016, all grant requests with the exception of VAVS and Because We Care Day will be on a **reimbursement and 50% matching funds basis** up to the allotted amount listed above. **Verification will be required.**

**Requested Funds \$\_\_\_\_\_**

Example: If your Post spent \$800 in preparation for a Christmas Party at a Veteran's Home, the Post is eligible for \$400. If your Auxiliary spent \$400 to host a picnic for disabled veterans, the Auxiliary is eligible for \$200.

### Verification Requirement:

Applicant must include the following **with application**:

1. Statement signed by both Commander or Auxiliary President and Finance Officer listing purchased items and total amount spent.
2. Original receipts of items purchased for event or project attached with the Statement.

Any questions, please contact Crystal Blakeman, Programs Director at [Crystal@ilamvets.org](mailto:Crystal@ilamvets.org) or 217-528-4713.

**Brief Description of event or project:**

**Where will event be held? (please include address):**

**When is the event? (please include Date/Time):**

**Who is involved in the event?**

**How does this event benefit veterans?**

**List any other facts that you believe are important to this event?**

## General Spending Rules for Grants

The Illinois AMVETS Service Foundation is a not-for-profit corporation organized under the laws of Illinois. Its purpose is set forth in the corporate charter is for "Service and Rehabilitation" for Veterans. These rules apply to all grants distributed by the Illinois AMVETS Service Foundation.

1. Grants must be spent for the purpose of Service or Rehabilitation of Veterans.
2. Requests must be made between August 1<sup>st</sup> and May 31<sup>st</sup> of each year. **No grants will be given after May 31st.**
3. You may not donate any of the funds received from the Service Foundation.
4. Receipt of Distribution must be returned to State Headquarters within 90 days of receiving grant funds.
5. Those not adhering to these guidelines will be ineligible for subsequent year's grant requests.
6. Grant funds cannot be held over from year to year. Unused funds must be returned to State Headquarters.

### Addendum for Posts and subsidiary entities:

Grants will be given on a **reimbursement and 50% matching funds basis as follows:**

|                         |          |                   |          |
|-------------------------|----------|-------------------|----------|
| a. Posts                | \$400.00 | c. Sons of AMVETS | \$200.00 |
| b. Auxiliaries / Riders | \$200.00 |                   |          |

Post and Subsidiary grant requests will only be considered if:

- A. Post or subsidiary has been in existence for at least one year before they can request a grant.
- B. The following items must be attached with the completed grant application:
  1. Statement signed by both Commander or Auxiliary President and Finance Officer listing purchased items and total amount spent.
  2. Original receipts of items purchased for event or project attached with the Statement. It is suggested that your Statement and original receipts be sent by certified or registered mail, return receipt requested. Your report should be in letter format, dated and signed.
  3. At least two digital pictures of event or project emailed to Crystal@ilamvets.org for PR purposes.
- D. Participation of AMVETS members and/or its subsidiary organizations in any projects in which grants funds are used are required.
- E. Grant requests over \$1,500 must complete a Community Grant Application, adhering to all guidelines.

### Addendum for AMVETS VAVS/ Because We Care:

Request for grants for AMVETS VAVS and Because We Care Day, must be signed by the AMVETS VAVS Representative for that particular Hospital. Grants will be given as follows:

VAVS – \$1,500.00                      Because We Care – \$ 200.00

In addition, a letter of acknowledgement from the benefiting hospital must also be provided to State Headquarters within **90 days**.

Please contact Illinois AMVETS State Headquarters with any questions or concerns:

2200 S. 6<sup>th</sup> Street

Springfield, IL 62702

217-528-4713 or Crystal@ilamvets.org

I \_\_\_\_\_ certify that I have read the above General Spending Rules for Grants set fourth by the Illinois AMVETS Service Foundation and understand the listed requirements in receiving grant funds.

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Signature

Print Name

Date