

General Spending Rules for Grants

The Illinois AMVETS Service Foundation is a not-for-profit corporation organized under the laws of Illinois. Its purpose is set forth in the corporate charter is for "Service and Rehabilitation" for Veterans. These rules apply to all grants distributed by the Illinois AMVETS Service Foundation.

1. Grants must be spent for the purpose of Service or Rehabilitation of Veterans.
2. Requests must be made between August 1st and May 31st of each year. **No grants will be given after May 31st.**
3. Funds cannot be used to purchase an item and give it away, such as purchasing tables, chairs, beds, etc., and giving them to a Veteran Home. You may not donate any of the funds received from the Service Foundation.
4. The following items must be included with the completed grant application:
 - a. Statement signed by both Commander or Auxiliary President and Finance Officer listing purchased items and total amount spent.
 - b. Original receipts of items purchased for event or project attached with the Statement.

It is suggested that your Statement and original receipts be sent by certified or registered mail, return receipt requested. Your report should be in letter format, dated and signed.

5. The following items must be returned to State Headquarters **within 90 days** after receiving grant funds:
 - a. receipt of distribution
6. Those not adhering to these guidelines will be ineligible for subsequent year's grant requests.
7. Your grant funds cannot be held over from year to year.
8. If you have any questions or problems concerning the proper spending of any grant, please contact the Illinois AMVETS Service Foundation Programs Director before you spend it.

Addendum for Posts and subsidiary entities:

Grants will be given on a **reimbursement and 50% matching funds basis as follows:**

a. Posts	\$400.00
b. Auxiliaries / Riders	\$200.00
c. Sons of AMVETS	\$200.00

Post and Subsidiary grant requests will only be considered if:

- A Statement signed by both Commander or Auxiliary President and Finance Officer listing purchased items and total amount spent is included with the grant application.
- Original receipts of items purchased for event or project attached with the Statement.
- Post or subsidiary must have been in existence for at least one year before they can request a grant.
- Participation of AMVETS members and/or its subsidiary organizations in any projects in which grants funds are used are required by the Service Foundation.

Addendum for AMVETS VAVS/ Because We Care:

Request for grants for AMVETS VAVS and Because We Care Day, must be signed by the AMVETS VAVS Representative for that particular Hospital or State Home. Grants will be given as follows:

- a. VAVS – \$1,500.00
- b. Because We Care – \$ 200.00

In addition, a letter of acknowledgement from the benefiting hospital or clinic must also be provided to State Headquarters within **90 days**.

Please contact Illinois AMVETS State Headquarters with any questions or concerns:

2200 S. 6th Street
Springfield, IL 62702
217-528-4713